



# Workplace Health & Safety Policy

Zippy Cleaning and Maintenance Services Pty Ltd (Zippy) is committed to the proper management of workplace health, safety and welfare.

Zippy's aim is to minimize the risk of work-related injury or illness to its staff and other related persons by adopting a planned and systematic approach to the management of safety and providing the resources for its successful implementation.

This commitment is demonstrated through:

- Abide by statutory and regulatory obligations and pursue best practice applications to abide with these requirements
- Ensure all personnel are adequately trained and inducted in workplace health, safety and welfare policies, procedures and work instructions
- Encourage staff to report all accidents, incidents and hazards in the workplace, perform investigations of all reported cases to ensure adequate control measures are implemented to limit reoccurrences.
- Inspect equipment and workplace safety regularly
- Set, monitor and achieve workplace health and safety objectives and targets for improvement.

Management is committed to meeting Workplace Health & Safety legal requirements and providing a safe working environment. The responsibility to health and safety is collectively with Management and all Employees.

Zippy's workplace health and safety policy is communicated to all employees and is available to the public on request and is reviewed annually to ensure continuing suitability.

**NO JOB OR TASK IS SO IMPORTANT THAT WE CANNOT TAKE TIME TO PERFORM OUR WORK SAFELY**

A handwritten signature in black ink, appearing to read "Olga Chiabrera".

19 June 2017

Olga Chiabrera

